

**THE DENVER CENTER FOR CRIME VICTIMS**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2009**



**THE DENVER CENTER FOR CRIME VICTIMS**

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The Board of Directors  
The Denver Center for Crime Victims  
Denver, Colorado

## INDEPENDENT AUDITORS' REPORT

We have audited the accompanying statement of financial position of The Denver Center for Crime Victims (a nonprofit organization) (the "Center") as of December 31, 2009, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Denver Center for Crime Victims (a nonprofit organization) as of December 31, 2009, and the change in net assets, functional expenses, and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Dazzio & Plutt, LLC*

September 14, 2010

## **FINANCIAL STATEMENTS**

**THE DENVER CENTER FOR CRIME VICTIMS**

**STATEMENT OF FINANCIAL POSITION**

**December 31, 2009**

**(With Comparative Amounts at December 31, 2008)**

	<u>2009</u>	<u>2008</u>
<b>ASSETS</b>		
Current assets		
Cash and cash equivalents	\$ 568,017	\$ 472,569
Grants receivable	107,200	108,543
Prepaid expenses	<u>7,167</u>	<u>7,259</u>
Total current assets	<u>682,384</u>	<u>588,371</u>
Property and equipment		
Furniture and fixtures	59,128	59,128
Equipment	10,335	10,335
Less accumulated depreciation	<u>(69,463)</u>	<u>(69,463)</u>
Total property and equipment	<u>-</u>	<u>-</u>
Other assets		
Deposits	<u>6,650</u>	<u>6,650</u>
Total assets	<u><u>\$ 689,034</u></u>	<u><u>\$ 595,021</u></u>
<b>LIABILITIES AND NET ASSETS</b>		
Current liabilities		
Accounts payable	\$ 17,037	\$ 22,141
Accrued expenses	<u>21,327</u>	<u>21,327</u>
Total current liabilities	<u>38,364</u>	<u>43,468</u>
Net assets		
Temporarily restricted	262,047	170,541
Unrestricted	<u>388,623</u>	<u>381,012</u>
Total net assets	<u>650,670</u>	<u>551,553</u>
Total liabilities and net assets	<u><u>\$ 689,034</u></u>	<u><u>\$ 595,021</u></u>

The accompanying notes are an integral part of the financial statements.

**THE DENVER CENTER FOR CRIME VICTIMS**

**STATEMENT OF ACTIVITIES**

**For the Year Ended December 31, 2009**

**(With Comparative Amounts for the Year Ended December 31, 2008)**

	<b>2009</b>		
	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>
<b>REVENUES AND OTHER SUPPORT</b>			
Grant revenue	\$ 89,035	\$ 850,343	\$ 939,378
Contributions	51,008	98,161	149,169
Contributions, in-kind	50,807	56,207	107,014
Special fundraising events (net of direct costs)	17,199	-	17,199
Interest income	3,745	713	4,458
Translation fees	130,164	-	130,164
Other revenue	7,953	-	7,953
Assets released from restrictions	913,918	(913,918)	-
	<u>1,263,829</u>	<u>91,506</u>	<u>1,355,335</u>
<b>EXPENSES AND SERVICES</b>			
Program services			
Victim support programs	913,918	-	913,918
Translation Center expenses	284,610	-	284,610
	<u>1,198,528</u>	<u>-</u>	<u>1,198,528</u>
Supporting services			
Management and general	48,100	-	48,100
Fundraising	9,590	-	9,590
	<u>57,690</u>	<u>-</u>	<u>57,690</u>
Total expenses and services	<u>1,256,218</u>	<u>-</u>	<u>1,256,218</u>
Change in Net Assets	7,611	91,506	99,117
<b>Net Assets, beginning of year</b>	<u>381,012</u>	<u>170,541</u>	<u>551,553</u>
<b>Net Assets, end of year</b>	<u>\$ 388,623</u>	<u>\$ 262,047</u>	<u>\$ 650,670</u>

The accompanying notes are an integral part of the financial statements.

**2008**

<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>
\$ 35,777	\$ 864,481	\$ 900,258
54,937	165,356	220,293
89,718	129,912	219,630
34,596	-	34,596
3,405	932	4,337
155,054	100	155,154
-	-	-
<u>1,103,196</u>	<u>(1,103,196)</u>	<u>-</u>
<u>1,476,683</u>	<u>57,585</u>	<u>1,534,268</u>
1,103,196	-	1,103,196
<u>259,999</u>	<u>-</u>	<u>259,999</u>
<u>1,363,195</u>	<u>-</u>	<u>1,363,195</u>
73,125	-	73,125
<u>13,364</u>	<u>-</u>	<u>13,364</u>
<u>86,489</u>	<u>-</u>	<u>86,489</u>
<u>1,449,684</u>	<u>-</u>	<u>1,449,684</u>
26,999	57,585	84,584
<u>354,013</u>	<u>112,956</u>	<u>466,969</u>
<u>\$ 381,012</u>	<u>\$ 170,541</u>	<u>\$ 551,553</u>

**THE DENVER CENTER FOR CRIME VICTIMS**

**STATEMENT OF FUNCTIONAL EXPENSES  
For the Year Ended December 31, 2009  
(With Comparative Amounts for the Year Ended December 31, 2008)**

	<b>2009</b>					
	<b>Translation Services</b>	<b>Program Services</b>		<b>Support Services</b>		<b>Total</b>
		<b>Victims Support Services</b>	<b>Administrative</b>	<b>Fundraising</b>	<b>Total Support Services</b>	
Salaries and benefits						
Salaries	\$ 85,604	\$ 530,741	\$ 41,252	\$ -	\$ 41,252	\$ 657,597
Donated services	46,512	20,573	4,295	-	4,295	71,380
Payroll Taxes	6,549	42,607	-	-	-	49,156
Benefits	-	53,508	-	-	-	53,508
<b>Total salaries and benefits</b>	<b>138,665</b>	<b>647,429</b>	<b>45,547</b>	<b>-</b>	<b>45,547</b>	<b>831,641</b>
Advertising	2,199	-	-	-	-	2,199
Contract services	94,403	18,381	-	-	-	112,784
Donated goods	-	35,634	-	-	-	35,634
Dues and subscriptions	1,065	6,417	-	-	-	7,482
Events	-	16	-	9,590	9,590	9,606
Insurance	10,248	9,457	-	-	-	19,705
Mileage	-	1,183	-	-	-	1,183
Miscellaneous	455	15,550	-	-	-	16,005
Office rent & maintenance	11,304	74,732	53	-	53	86,089
Postage	600	5,120	-	-	-	5,720
Professional services	20,000	15,534	-	-	-	35,534
Publications and printing	520	2,102	-	-	-	2,622
Repairs and maintenance	-	7,649	-	-	-	7,649
Supplies	3,341	19,175	-	-	-	22,516
Telephone	1,710	13,895	-	-	-	15,605
Training	100	4,146	2,500	-	2,500	6,746
Victim assistance	-	34,023	-	-	-	34,023
LSI Expenses	-	3,475	-	-	-	3,475
<b>Total expenses</b>	<b>\$ 284,610</b>	<b>\$ 913,918</b>	<b>\$ 48,100</b>	<b>\$ 9,590</b>	<b>\$ 57,690</b>	<b>\$ 1,256,218</b>

The accompanying notes are an integral part of the financial statements.

**2008**

Translation Services	Program Services	Support Services		Total Support Services	Total
	Victims Support Services	Administrative	Fundraising		
\$ 77,222	\$ 570,489	\$ 40,143	\$ -	\$ 40,143	\$ 687,854
78,356	41,456	11,362	-	11,362	131,174
1,155	45,036	1,385	-	1,385	47,576
-	59,900	-	-	-	59,900
156,733	716,881	52,890	-	52,890	926,504
1,205	-	-	-	-	1,205
99,878	46,195	4,257	-	4,257	150,330
-	88,456	-	-	-	88,456
-	5,124	-	-	-	5,124
610	1,030	-	13,364	13,364	15,004
-	9,644	-	-	-	9,644
76	916	-	-	-	992
100	20,899	42	-	42	21,041
-	83,775	53	-	53	83,828
-	6,672	-	-	-	6,672
-	15,062	-	-	-	15,062
338	3,386	-	-	-	3,724
-	2,068	-	-	-	2,068
659	43,157	5,350	-	5,350	49,166
200	13,682	-	-	-	13,882
200	6,459	8,500	-	8,500	15,159
-	39,790	2,033	-	2,033	41,823
-	-	-	-	-	-
<u>\$ 259,999</u>	<u>\$ 1,103,196</u>	<u>\$ 73,125</u>	<u>\$ 13,364</u>	<u>\$ 86,489</u>	<u>\$ 1,449,684</u>

THE DENVER CENTER FOR CRIME VICTIMS

STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2009

(With Comparative Amounts for the Year Ended December 31, 2008)

	<u>2009</u>	<u>2008</u>
<b>Cash flows from operating activities</b>		
Change in net assets	\$ 99,117	\$ 84,584
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease (increase) in assets:		
Grants receivable	1,343	(21,106)
Prepaid expenses	92	6,650
Increase (decrease) in liabilities:		
Accounts payable	(5,104)	10,990
Accrued expenses	-	(255)
	<u>95,448</u>	<u>80,863</u>
Net cash flow from operating activities		
	95,448	80,863
<b>Cash, beginning of year</b>	<u>472,569</u>	<u>391,706</u>
<b>Cash, end of year</b>	<u>\$ 568,017</u>	<u>\$ 472,569</u>
<b>Supplemental Disclosures:</b>		
Noncash investing and Financing Activities:		
Noncash, contributions - in-kind	<u>\$ 107,014</u>	<u>\$ 219,630</u>

The accompanying notes are an integral part of the financial statements.

# THE DENVER CENTER FOR CRIME VICTIMS

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2009

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Organization**

The Denver Center for Crime Victims (the "Center") is a not-for-profit organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code. Formerly known as The Denver Victims Service Center, the Center was established in 1987 and was organized exclusively for charitable and educational purposes, including assisting victims who have been directly or indirectly injured by another's criminal act resulting in physical, psychological, social, or economic harm.

The Center's major programs and activities are described below:

#### ➤ **Program Services**

Victim Services - Victim services include helping victims with accessing legal and medical services, obtaining or providing food, crisis housing and necessities to victims, conducting educational programs for the general public on the problems and issues related to victimization and providing consultation services for victims, and training to professional and para-professionals.

#### ➤ **Supporting Services**

Management and General - Includes functions necessary to administer the programs and other financial and corporate governing the Center.

Fund-raising - To encourage and secure public and private financial support from individuals, foundations, corporations, and government agencies.

#### **Basis of Accounting**

The Center's policy is to prepare its financial statements on the accrual basis of accounting; reflecting all significant receivables, payables, and other liabilities. Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its FASB No. 117, *Financial Statements of Not-for-Profit Organizations*. Under FASB No. 117, the Center is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

#### **Grants and Contributions**

In accordance with FASB No. 116, Accounting for Contributions Received and Contributions Made, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of donor restrictions.

**THE DENVER CENTER FOR CRIME VICTIMS**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2009**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Cash and Cash Equivalents**

The Center considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

**Significant Concentrations**

From time-to-time, the Center maintains cash balances in excess of FDIC insured limits. The amount of such excess at December 31, 2009 was \$163,171.

**Investments**

The Center accounts for investments under the provisions of SFAS No. 124, "Accounting for Certain Investments Held by Not-for-Profit Organizations." Investments in equity securities with readily determinable fair values and all investments in debt securities are reported in the statement of financial position at fair value, with realized gains and losses included in the statement of activities.

**Promises to Give**

Unconditional promises to give are recognized as revenue in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Promises to give are recorded at net realizable value if they are expected to be collected in one year and at fair value if they are expected to be collected in more than one year. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

**Property, Equipment and Depreciation**

The Center records property and equipment at cost or fair market value, if donated. Depreciation is computed by the use of the straight-line method over estimated useful lives of five years. The Center's capitalization rate is set at \$2,500.

**In-kind Donations**

Materials and Supplies - Donated materials and supplies are recorded as contributions at their estimated fair value at the date of donation.

Donated Property and Equipment - Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated assets to a specific purpose. Assets donated with explicit restrictions regarding their use, and contributions of

**THE DENVER CENTER FOR CRIME VICTIMS**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2009**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**In-kind Donations (Continued)**

cash that must be used to acquire property and equipment are reported as restricted support. The Center reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Center reclassifies temporarily restricted net assets to unrestricted net assets at that time.

Donated Goods and Services - There were \$35,634 of donated goods during 2009, which met the requirements for recognition under SFAS No. 116. In addition, \$71,386 has been reflected in the financial statements for the value of donated services performed by skilled volunteers for their time assisting the Center with programs and various committee assignments. These services are included as in-kind contributions in the 2009 financial statements.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Functional Expense Allocation**

Whenever possible, the Center charges expenses directly to the benefiting program or support services based upon reasonable and allocable basis, such as direct salaries and square footage. When this is difficult or impractical, costs are allocated to programs and support services based upon direct costs.

**Income Taxes**

The Center is exempt from federal and state income taxes under the applicable provisions of the Internal Revenue Code and the Colorado Income Tax Act of 1964 (as amended).

**NOTE 2: ECONOMIC DEPENDENCY**

The Center received a substantial amount of its total revenue and other support from the Victims Assistance and Law Enforcement (approximately 45.1%) and Colorado Department of Public Safety (approximately 14.3%). A significant reduction in the level of such support, if this were to occur, may have an adverse affect on the Center's programs and activities.

**THE DENVER CENTER FOR CRIME VICTIMS**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2009**

**NOTE 3: DEPOSITS AND INVESTMENTS**

Cash and cash equivalents as of December 31, 2009 consist of the following:

	<u>Bank Balance</u>	<u>Carrying Amount</u>
<b>Cash and cash equivalents:</b>		
FDIC Insured Deposits:		
Demand Deposit Accounts	\$ 489,468	\$ 464,725
Time Deposit Accounts	<u>103,292</u>	<u>103,292</u>
Total	<u>\$ 592,760</u>	<u>\$ 568,017</u>

**NOTE 4: GRANTS RECEIVABLE**

A summary of grants receivable as presented in the Statement of Financial Position at December 31, 2009 are as follows:

Adams County Victim Assistance and Law Enforcement (VALE)	\$ 13,600
Denver Victim Assistance and Law Enforcement (VALE)	35,000
Denver Victim Assistance and Law Enforcement (VALE)	23,600
Jefferson County Victim Assistance and Law Enforcement (VALE)	10,000
Denver Foundation	<u>25,000</u>
Total	<u>\$ 107,200</u>

**NOTE 5: CAPITAL ASSETS**

Capital asset activity for the year was as follows:

	<u>Balance 12/31/08</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 12/31/09</u>
<b>Property and equipment:</b>				
Furniture and Fixtures	\$ 59,128	\$ -	\$ -	\$ 59,128
Equipment	<u>10,335</u>	<u>-</u>	<u>-</u>	<u>10,335</u>
	69,463	-	-	69,463
Accumulated Depreciation	<u>(69,463)</u>	<u>-</u>	<u>-</u>	<u>(69,463)</u>
Total property and equipment - net	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**THE DENVER CENTER FOR CRIME VICTIMS**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2009**

**NOTE 6: DEPOSITS**

A summary of deposits as presented in the Statement of Financial Position at December 31, 2009 are as follows:

Building security deposit	\$ <u>6,650</u>
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**NOTE 7: ACCOUNTS PAYABLE**

A summary of accounts payable as presented in the Statement of Financial Position at December 31, 2009 is as follows:

Vendors and contractors	\$ <u>17,037</u>
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**NOTE 8: COMPENSATED ABSENCES**

It is the Center’s policy to permit employees to accumulate earned but unused vacation pay benefits. There is no liability for unpaid accumulated sick leave since the Center does not have a policy to pay any amounts when employees separate from service with the Center. A summary of accrued compensated absences as presented in the Statement of Financial Position at December 31, 2009 is as follows:

	<u>Beginning Balance</u>	<u>Net Decrease</u>	<u>Ending Balance</u>	<u>Due within One Year</u>
Compensated absences	\$ <u>21,327</u>	\$ <u>-</u>	\$ <u>21,327</u>	\$ <u>21,327</u>

**NOTE 9: LEASE COMMITMENTS**

The Center has an obligation under an operating lease agreement for its general office space. The lease requires monthly payments of \$6,073 through September 2010, \$6,376 from November 2010 through October 2011 and \$6,680 from December 2011 through November 2012.

The Center also leases office equipment at a rate of \$210 per quarter through 2011.

Future minimum lease payments on non-cancelable operating leases over the next two years are as follows:

<u>For the year ended December 31,</u>	<u>Amount</u>
2010	\$ 840
2011	<u>840</u>
	<u>\$ 1,680</u>

The Center incurred rent expense of \$72,259 for the year ended December 31, 2009.

**THE DENVER CENTER FOR CRIME VICTIMS**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2009**

**NOTE 10: PENSION PLAN**

The Center offers its employees the option to contribute to a 403(b) pension plan. There is no matching required by the Center.

**NOTE 11: NET ASSETS**

Net assets are categorized as unrestricted and temporarily restricted.

Unrestricted Net Assets represents net assets of the Center, not restricted for any project or other purposes.

Temporarily restricted net assets of \$262,047 will be available for program services in 2010.

Funds in the amount of \$913,918 were released from temporarily restricted net assets to unrestricted net assets by meeting time or donor restrictions in fiscal 2009.